



Publication Proforma

(To be filled by the Faculty Member/Scholar)

Section - I

PERSONAL DETAILS (IF THE APPLICANT IS FACULTY MEMBER)	
Name	
Designation	
Highest Academic Qualification	
Year of Qualification	
Name of highest degree awarding institution	
Department	
Campus/Institute	
Phone/Cell	
Email	
PERSONAL DETAILS (IF THE APPLICANT IS A SCHOLAR OF MS/MPHIL/PHD)	
Name	
Enrollment No.	
Date of Enrollment	
Degree	
Program	
Title of Research Thesis	
Semester	
Department	
Campus/Institute	
Phone/Cell	
Email	

Section-II JOURNAL PUBLICATION DETAILS

Paper Title: _____

Journal Name: _____

Published Research Paper uploaded on Research Web Portal? Yes No

Type of journal: ISI indexed with impact factor Journal (W Category)
(Included in both current/updated JCR and ISI Master Journal List)
 HEC Recognized Journal (X Category)
 HEC Recognized Journal (Y Category)
 HEC Recognized Journal (Z Category)

Last known impact factor: (In case of impact factor journal) _____
Please attach the documentary evidence (from Journal's Website/ISI Web of Knowledge) of Impact Factor.

Note: Categories of HEC Recognized Journals can be checked and updated Journal Citation Report can be downloaded from the link of HEC website i.e.
<http://hec.gov.pk/english/services/faculty/SSAH/Pages/HEC-RECOGNIZED-JOURNALS.aspx>

Authors' Information [please write name of Author(s)]

S. No.	Author Name	Affiliated University

Year: _____ **Volume:** _____ **Issue:** _____ **Page no(s):** _____

Article ID (in case of an online journal): _____

Date of Publication: _____ **ISSN Number:** _____

URL: _____
(URL of online version of research paper (for verification)).

Journal research area: _____
(For Example: Computer Sciences/IT, Engineering, Humanities & Social Sciences, Medical Sciences, Business, Earth & Environmental Sciences, Law, Multidisciplinary, etc.)

Instructions for the faculty member/researcher:

- (i) Published “**Research Paper**” must be attached.
- (ii) Author’s affiliation clearly mentioned in the research paper as “**Qurtuba University of Science and Information Technology.**”
- (iii) The author must attach the biography.
- (iv) In case of Impact Factor Journal, please attach the documentary evidence (from Journal’s Website/ISI Web of Knowledge) of Impact Factor.

Undertaking: I certify the following to the best of my knowledge:

(i) This journal is a renowned journal in my research/academic area _____. I certify that I have personally confirmed that this journal is listed in the Updated Journal Citation Report (JCR) & Thomson Reuters Master Journal list,¹ Or listed in the HEC Recognized Journals List (in case of local/Pakistani Journal). Moreover, I have verified that journal is not blacklisted by HEC.

For PhD Scholar only:

(iv) The research paper titled _____ has been published in the _____ journal _____ Vol, Issue/DOI _____ date of publication, as mandatory PhD degree requirement.

Signature: _____

Date: _____

Endorsed by HoD: _____

Name of HoD: _____

Department: _____

Campus: _____

¹ <http://science.thomsonreuters.com/cgi-bin/jrnlst/jloptions.cgi?PC=master>

Section - III <i>(To be checked/filled by the Directorate of ORIC)</i>			
S. No.	Contents to be checked	Yes	No
1	Is the Journal HEC Recognized Journal?	<input type="checkbox"/>	<input type="checkbox"/>
2	Is the Journal present in the <i>Thomson Reuters Master Journal List</i> at http://science.thomsonreuters.com/cgi-bin/jrnlst/jlresults.cgi?PC=MASTER ?	<input type="checkbox"/>	<input type="checkbox"/>
3	Is the Journal present in the last/recent/updated JCR at http://scientific.thomsonreuters.com/imgblast/JCRFullCovlist-2016.pdf ? <i>(In case of impact factor publication)</i>	<input type="checkbox"/>	<input type="checkbox"/>
4	Is the journal listed in “Title Suppressions Journals list” at http://admin-apps.webofknowledge.com/JCR/static_html/notices/notices.htm	<input type="checkbox"/>	<input type="checkbox"/>
5	Has the website of the journal (Using the DOI of the paper) been verified to point to the official website of the journal/hard-copy of the journal?	<input type="checkbox"/>	<input type="checkbox"/>
6	Have all required and mentioned details as part of this entire form been provided? These include duly filled form in addition to the final corrected version of the author proof/research paper provided by the publisher (in hard copy).	<input type="checkbox"/>	<input type="checkbox"/>
7	Is the ‘Plagiarism Check Report’ along with explanation of matches attached with the application form?	<input type="checkbox"/>	<input type="checkbox"/>
8	Is the author’s affiliation clearly mentioned in the research paper as “ Qurtuba University of Science and Information Technology ” <i>(dual affiliation is also acceptable)?</i>	<input type="checkbox"/>	<input type="checkbox"/>

Section-IV: ENDORSEMENT BY THE DIRECTOR ORIC	
<p>Professor /Associate Professor/ Assistant Professor/Lecture _____ is in capacity of Director ORIC endorse this form after looking it.</p>	<p style="text-align: center;">_____</p> <p style="text-align: center;">Signature & Official Stamp</p> <p>Date: _____</p>